

## Volunteer Opportunity Monitoring & Evaluation Officer, Peru

**WHERE:** Piura, Peru (travel to rural areas required)

**WHEN:** September 2017 – March 2018

**DURATION:** 7 months, with possibility of extension

**REPORTING TO:** Andrea Kohut, Program Manager

**DEADLINE:** Friday, August 4, 2017 4:30 p.m. EST

**LANGUAGE REQUIREMENT:** Fluency in Spanish (speaking, writing, reading)

**Note:** *This is a voluntary assignment. Domestic and international economy airfare, ground transport, visa, travel insurance/ vaccinations, out of country accommodation, and a meal allowance (\$1,300/month) will be covered by CCA.*

*A 2-day pre-departure training will take place in Ottawa prior to departure.*

### **BACKGROUND:**

The INVEST Co-op program seeks to improve the economic well-being of 70,000 small producers in Malawi, Peru, Mongolia and Indonesia. Through an integrated co-operative approach, the program will benefit producers by increasing production and productivity, increasing access to markets, and increasing access to financial services. The program will also focus on building the capacity of local co-operatives, and working with governments to create an enabling environment for co-operatives to do business.

The Peru INVEST Program was designed and will be implemented in partnership with the Norandino Agricultural Cooperative Ltd. The project will be providing capacity building and inputs for 13 primary organizations located in the Piura, Cajamarca, Lambayeque, and Amazonas regions and will provide direct and indirect benefits to 4,349 Norandino member coffee and cacao producers. The project will build the capacity of small holder farmers to increase the quality and quantity of cacao and coffee produce, as well as improve financial literacy and agriculture enterprise management skills. The project will further develop existing co-ops to assist women and men producer's ability to access new markets, extension services and low-cost quality inputs.

### **About our Partners:**

The project will be implemented with Co-operative [Norandino](#). Norandino was established in 2005 and is headquartered in Piura city. Norandino works with over 7,000 small producers of cocoa, coffee, brown sugar and fruit in five northern regions in Peru. They improve the lives of member families through the promotion of good agricultural practices, technical assistance, and access to storage facilities and to local and international markets. The program is funded by the Partnerships with Canadians for Innovations branch of Global Affairs Canada (GAC).

### **ABOUT THE ASSIGNMENT:**

The Monitoring and Evaluation (M&E) Officer is expected to play a key role in the implementation of the INVEST Co-op's programmatic M&E Strategy. The M&E officer will take a leading role on the design and implementation of key qualitative tools as well as provide ongoing support to the project coordinator in the collection and analysis of data. The M&E officer will work closely with the local gender expert to ensure gender considerations and indicators have been thoroughly integrated into all M&E tools. The M&E Officer will be based in the partner offices in Piura and will be required to travel to remote communities.

## ACTIVITIES AND DELIVERABLES:

- Support the Project Co-ordinator in the implementation of gender responsive M&E reporting tools and templates
- Review and support the project team on M&E processes, tools and reporting
- Development and implementation of qualitative data collection tools to measure against project results as well as progress on the gender equality and the resilience and environmental sustainability strategies
- Collection of stories and communication materials for the CCA Communications Manager to use for Social Media as well as taking photographs for M&E purposes
- Support of data analysis, roll-up and narrative reporting of annual and semi-annual data collection
- Co-facilitate workshops to inform programming staff and co-operative members on M&E activities
- Travel to the field with project staff as required
- Other tasks as required

## QUALIFICATIONS:

The successful applicant must possess the following skills, experiences and personal characteristics:

- Degree or equivalent experience in International Development and/or Social Science (focus on M&E an asset)
- Knowledge of M&E practices, tools and creation of templates
- Experience with participatory/feminist approaches and methodologies
- One to three years experience
- Ability to speak and write Spanish (fluency in Spanish required)
- Understanding of co-operatives or member-based business enterprises
- Experience facilitating group learning/training sessions or focus groups
- Experience working with indigenous groups is an asset
- Must be able to handle difficult situations with patience, tact and professionalism
- Willingness to travel to rural areas with very basic accommodation
- Preferably, knowledge of and experience in Latin America
- Openness to new experiences
- Cross-cultural awareness and comfortable working in rural areas
- Be a Canadian citizen or permanent resident

## APPLICATION PROCESS:

Please submit a resume and letter of intent **by Friday, August 4, 2017 4:30 p.m. EST** to Volunteer Manager, Laurie Tennian at [laurie.tennian@coopscanada.coop](mailto:laurie.tennian@coopscanada.coop). You must be a Canadian citizen or permanent resident. Successful candidates will be required to obtain a police check from their local police/RCMP detachment. ***No phone calls please. All applicants are thanked for their interest in CCA; however, only those selected for an interview will be contacted.***

## CANADIAN CO-OPERATIVE ASSOCIATION

The Canadian Co-operative Association (CCA) is a not-for-profit co-operative which establishes and strengthens co-operatives, credit unions and community-based organizations to reduce poverty, build sustainable livelihoods and improve civil society in less developed countries. CCA proudly delivers programs for the Co-operative Development Foundation of Canada (CDF) and other organizations which help poor communities fight poverty and create more secure lives through community-owned co-ops. For more information on CCA, please visit the website at:

[www.coopscanada.coop](http://www.coopscanada.coop).